




# COMMUNITY GARDEN RULES

For questions please contact us  
at 541-709-0993 or 503-929-4037

Email:

[info@westvalleycommunitycampus.org](mailto:info@westvalleycommunitycampus.org)

## GENERAL GARDEN RULES

1. All persons who enter the West Valley Community Campus (WVCC) facilities and properties inherently agree to follow all WVCC policies as posted on our website and/or on the property. WVCC is not liable for loss or damage of property or personal injury of community gardeners while participating in garden activities in or around the Campus.
2. The Garden To-Do List and other information can be found posted on the Garden shed bulletin board.
3. We will host group work days throughout the growing and harvesting season. We encourage each gardener to attend as many of these as possible as building community is what we are all about. You will get a notice either in email or posted on the Garden bulletin board a few weeks in advance of the upcoming work day and what our goals are for that day. We also encourage gardeners to post ideas and comments on the shed bulletin board for other gardeners to see and respond.
4. Children are welcome in the Community Garden but must be accompanied by an adult with supervision at all times while there. No dogs allowed unless they are service dogs.
5. The use of herbicides or synthetic insecticides in the garden is prohibited. Use only organic please! If you have problems with pests that you need help addressing please ask the WVCC Garden Manager for advice or go to the OSU Extension Master Gardeners website. You can call the Yamhill Master Gardeners office at 503-434-7517 in McMinnville.
6.  There is a three bin compost pile at the back of the garden next to the fence. Please take note of the sign posted on what is allowed, not allowed and instructions on how to use the bin. Only take what you need for your plot. If you have any questions please ask the Garden Manager for advice.
7. Flowers and herbs in the common areas are available to all gardeners. Please treat the plants with care. Take only what you need and be mindful of others who may wish to have some as well.
8. Extra produce from the common area or in plots with no owners will go the local food bank. Please consider donating any excess food you harvest from your plot to the food bank or leave in a box with a sign outside the garden for other gardeners or passer-by's to have. Please pick up your box and left food after a few days and dispose of any left food by placing in the compost bin or taking it home. Please do not leave others to clean up your waste.



## GENERAL GARDEN RULES CONT.

9. Please be mindful of your water use! Hoses and faucets may not be left on unattended. Report any leaks. Hand watering is best to conserve water. Roll up all hoses and put back to the designated area when you are done watering. Please return any community hose tools back to the garden shed instead of leaving them on the hose. Remember hoses and equipment left on the ground can be a fall hazard! It is your responsibility to take care of all tools you use and either take yours home at the end of your work day or store them in the shed. It is not others responsibility to care for the tools you use!

10. Tires, boulders and glass are not allowed in the garden. If you need to use containers for mixing or watering please use only non breakable containers. Take home or store any containers for future use in the garden shed. Please put your name on your container. Any containers left out may be removed or thrown away.



11. The use of large pieces of cardboard or foam material is not allowed. We would like the garden to look pleasing to the eye and free of litter. (However we are using large sheets of black plastic for solarizing certain areas for next seasons gardening to rid the covered areas of grass and weeds without using chemicals.)

12. Marijuana and any poisonous plants are prohibited. Tall (6 ft) and sprawling plants that may interfere with other garden plots are also prohibited. Strawberries and mints are discouraged and must be approved by the WVCC Garden Manager if you wish to grow them. If approved they must be planted in self contained pots and kept in your designated plot area unless approval to place in another area.

13. Do not spray on windy days. Please be considerate of your gardener neighbors!



## ASSIGNED PLOT RULES



- Each gardener is responsible for the maintenance and upkeep of their garden plot. This includes watering, weeding, harvesting, pruning and any other garden related maintenance.
- Keep the area of the communal pathway bordering your plot weeded and free of any blockage. If wood chips need to be added to the path please do so by using the wood chips from the communal pile outside of the fenced area.
- Gardeners may not leave out piles of weeds, dead plants, trash, tools or other supplies when not in use and should always keep pathways clear of any obstructions. There is a designated debris pile area outside the garden fence to dispose of non composting materials. Please ask the Garden Manager to show you where it is. Cut up debris in small pieces if needed before you put in the pile to keep it from sprawling out of control.
- Gardeners will need to bring their own tools and equipment with them. Please take your tools and equipment home when done gardening for the day. Some storage may be available in the shed to store your tools and supplies. Please communicate with the Garden Manager if you want to store them in the shed. Stored items must be marked with the gardener's name. There are some communal tools in the shed for all to use. We ask that you put them back in the shed where they were found when done using them. WVCC is not responsible for any of your items stored or left in the garden.



- Please use your best discretion to not plant or use materials that may carry pests, weed seeds or diseases into the Community Garden.
- Do not plant outside of your designated plot. Gardeners may harvest from and attend to their assigned plot and also help with the assigned community plot if they choose.

## ASSIGNED PLOT RULES CONT.

7. If you have a small pot or pots (up to 3 pots total) located in the garden outside of your designated plot, (pre-approved by the Garden Manager) you must have your name on each pot(s) and can only harvest from your pot(s) unless given permission by another gardener to help with theirs. No moving your pot(s) from your designated spot without permission from the Garden Manager.



8. Dump any standing water after 3 days to keep mosquitos from laying eggs.

9. At the end of the growing season gardeners are responsible for clearing their plot and putting it to bed for the season. Your pot(s) must be cleaned out and removed for taking home. This needs to be done by November 1<sup>st</sup>. Please let the Garden Manager know by that date if you plan to continue for winter gardening so your plot will not be sown with cover crop seeds. The typical gardening/harvest season is April to October but winter gardening can extend to February. March is used to clean up and get the garden ready for the next gardening season. Please see the Garden Monthly Calendar for more information.

## BEHAVIOR EXPECTATIONS

By following these behavior expectations, we can create a safe and welcoming environment for all participants in the Community Garden!

**Respect for Others:** All participants should treat each other with respect and consideration. This includes respecting each other's plots, belongings and personal space. Participants should avoid making excessive noise and be mindful of others when using the communal areas.

**Safety:** Safety is a top priority in the Community Garden. Participants should take care when Using garden tools and follow all safety guidelines included in the General and Plot Garden Rules. Participants should also report all safety concerns or hazards to the WVCC Garden Manager immediately.

**Cleanliness:** Participants should take responsibility for keeping the garden clean and tidy. This includes properly disposing of trash, composting in designated areas, being environmentally conscious and cleaning up after themselves. This is also outlined in the General and Plot Garden Rules.

**Communication:** Clear and respectful communication is essential to the success of the Community Garden program. Participants should communicate with each other, the Garden Manager or the WVCC staff in a timely manner.

**Attendance:** Attendance at meetings, work days and other events is important for the success of the Community Garden program. Participants should make an effort to attend these events or communicate with the Garden Manager if they are unable to attend. Participating in the work days and the upkeep of the garden is important to the morale and health of the Community Garden for all involved!



## GARDEN ACCOUNTABILITY AND POLICY ENFORCEMENT

Gardeners are responsible for following the garden policies. The Garden Manager will regularly monitor plots throughout the year. If a gardener is not following the garden policies, a reminder will be given either in person, email or in a letter.

- If a garden plot looks abandoned during the main gardening season (April - October) the Garden Manager will check in with the plot holder. The plot holder has 2 weeks to respond and start gardening. If there is no action after two weeks the plot will be reassigned. It is up to each gardener to keep communication open with the Garden Manager if there is any reason they are unable to garden.

## GARDEN ACCOUNTABILITY AND POLICY ENFORCEMENT CONT.

- **Warning:** For minor violations of the rules and regulations, participants may be given a verbal or written warning. The WVCC Garden Manager and/or a member of the WVCC Board will explain the nature of the violation and provide guidance on how to correct it.
- **Suspension:** For more serious violations of the rules and regulations, participants may be suspended from the program for a period of time. This may be a temporary suspension or a permanent revocation of garden plot privileges.
- **Revocation of Garden Plot:** For repeated or severe violations of the rules and regulations, participants may have their garden plot privileges permanently revoked. This will result in the loss of access to the Community Garden program and no refund of rental fee given.
- Gardeners may request an appeal of a garden reminder or plot cancellation by contacting the Garden Manager. The appeal will be reviewed by the Garden Manager and the WVCC Board of Directors.

### WE WELCOME IDEAS! CONCERNS AND INPUT ON HOW TO DO ALL THINGS GARDENING!

Please all gardeners! We welcome your input to better our Community Garden! If you have any ideas bring them to our monthly meeting, work day or write a note on the shed bulletin board. You can also write a note and put it in our mailbox by the Campus door. This is also true for any complaints. You are welcome to call or visit the Garden Manager if you prefer. Call 541-709-0993 or 503-929-4037 to talk or set up a meeting. Or email: [info@westvalleycommunitycampus.org](mailto:info@westvalleycommunitycampus.org).

