

WVCC Board Minutes

December 13, 2017 4:07 pm

Present: Dick, Charlyn, Dennis, Recca, Marian (4:35 pm)

Guests: Mary Jane Hollinger, Shannon

The meeting was chaired by Dick and was held in the Quilter's room because of the availability of heat. A printed agenda was available. The 11/28/2017 minutes were approved as presented. Discussion noted that the cash box and approximate \$600 from the recent Wet Season Music event is temporarily unaccounted for. Marian shared a Profit/Loss statement updated through the end of November showing a loss of over \$4000. The year-to-date statement shows the loss to be approximately \$20,000.

Old Business:

The remaining rolling chairs at the campus have yet to get removed to Fendall Hall and were noted to have been traveling up and down the campus hallway during the December Wet Season Music event. Going to their new home will be greatly appreciated by everyone other than the children using them.

Favorable remarks were reported about the December Wet Season Music event that was coupled with the Light Parade. The Willamina High School choir shared their singing with the appearance of Santa prior to the Parmeter sister's part of the evening. Eric and his contribution of using his sound system was acknowledged as key to making the event a success.

Recca shared what she knew about the schedule for getting the 22ft planks from Hampton Industries for repairing the stadium roof. Thursdays or Fridays appear to be the week days that length might get cut, so availability will depend upon when it happens. Hampton's truck will reportedly assist in delivery to the campus. Dennis shared that his truck and trailer were now available if needed.

Dick gave updates on a variety of campus projects. PGE appears to be focused on assessing the integrity of the underground service lines to the back side of the campus before they can or will move forward in any direction. Gutter purchase and installation is still in the exchange of email stage. The furnace is functioning in the Quilter's room, but others are waiting because of the time required to make them operational and Dick has other obligations to take care of. The only known roof leak is the one in the front building area above the science/biology room, and maybe that can get some tar treatment before heavy rains begin again. The south parking lot drains thanks to the "quick" fix/open ditch that Dick dug along the perimeter of the Ag Building and baseball field.

Marian shared that she has not gotten a response from Melissa regarding insurance coverage for the campus. Renewal and/or new insurance must be secured by January. She will try to arrange a meeting between Melissa and some of the board prior to the end of the year. Board discussion moved to the topic of whether or not the campus is trying to have too broad of coverage in a general policy versus an approach of having more or expanded coverage through specific event insurance. A meeting with Melissa might well provide answers to these questions.

The board will act upon a standardized rental agreement form for WVCC tenants taking effect January 2018. Such a form will be targeted for those tenants who need a mechanism for accountability in documenting their user numbers and income stream. This will be revisited at the next board meeting.

The December Winter Art Series event was well attended and reported to have been a success. This one had the greatest attendance since the program's inception (18), and was considered a sell-out. Marian noted that a limited number of attendees have been present at every month's class.

New Business:

Marian reported having received an inquiry about having a fitness class at the campus. The proposal was that it would be twice a week and in the evenings, but nothing is certain until more is heard from Bonnie. The board will respond accordingly.

The next campus work day is this coming Saturday, December 16. General discussion identified some possible work projects, both inside and outside depending upon the weather. Some board members will be able to attend only part of the day.

Dick clarified some details about his estate intentions and the timing of his plans. 2018 is the intended year that he will be making decisions about the campus property. Dennis shared an anonymous donation to the campus, noting that he thought it was unqualified or non-targeted. He shared an opinion that he thought the access ramp between the upper and lower hallways was possibly one of our priorities. Board discussion then focused on the need for a work session or special meeting defining project goals and priorities. This will be a future agenda discussion item.

The board consensus was that WVCC had no interest in Music and Drama T-shirts that were recently offered to the campus. Dennis had an opinion that free was a good price.

Marian reported that Trina was no longer involved at the campus with her Spin Cycle class; Trina had moved to Dallas and a lack of interest or attendees did not justify her continuing the program. She wanted to know whether or not she could store the machines at the campus or perhaps sell them to WVCC for \$200 apiece. Board consensus was that the campus would do neither. It did not seem likely that Trina would be able to donate them to WVCC, but that was discussed and acceptable to the board. Bonnie might possibly have an interest in them as part of a start-up fitness class.

Marian shared the two electronic Willamina city planning reports she received from Kenna. Without hard copies in hand, it was difficult to discuss them in detail, but it was recognized that WVCC did appear in both of them in a limited fashion. More attention will be directed here as the need may arise, but it was agreed that they should be considered resource documents that we should keep on file at the campus office.

In General Comment, there was renewed discussion of security signage at entry points to the campus grounds. Nothing has yet been decided upon. Shannon continues to note possible campus foot traffic at odd hours of the night that has no reason to be occurring. Dick reported a campus break-in that resulted in the loss of a compressor and nail gun from the former wood shop. Opinions varied on the value of reporting the loss to the local media.

The meeting adjourned at 6:44 pm. The next board meeting is 4:00 pm Wednesday, December 27, 2017.

Dennis Werth
Secretary