

WVCC Board Minutes

November 28, 2017 3:58 pm

Present: Dick, Charlyn, Dennis, Recca, Marian

Guest: Mary Jane Hollinger, Shannon

The meeting was chaired by Dick. A printed agenda was available. The 11/14/2017 minutes were approved as presented. Marian shared a Profit/Loss statement through November, with the month showing a little over a \$5000 loss. The Year-to-date loss is now a little over \$20,000. She also shared a Profit/Loss statement for the Wet Season Music Series (Oct., Nov.); the net income is a little under \$300. Her report on the Winter Art Series to date and results from the recent Art Tour shows incomes of \$112 and \$400, respectively. The Quilters were a generous portion of the Art Tour balance.

Old Business:

The board reviewed perceptions of the November 15th ODOT grant meeting at the campus arranged by Kenna and the City of Willamina. It was generally agreed that the linkage of the campus rezoning issue with a Department of Transportation grant was not going to happen. The frequent references at the meeting to a “need” for a feasibility study as a starting point was also noted by the board and seen as both confusing and perhaps unproductive as a questionable use of dollars. Marian led comments about how important it is that WVCC be given copies of two reports done earlier that appear to have planning and community input elements included. General agreement was that Kenna was likely the key to forward progress in defining a next step(s). Dick noted that Eugene development codes could well fit our situation and having them in front of Kenna will perhaps help.

The recent campus work day was somewhat abbreviated because of Connie's celebration of life the same day. Preparations were made for that evening's music event in the auditorium, as well as on other general work projects. Marian noted she sent another vacuum cleaner off to its great reward.

In sharing updates on campus work projects, Dick shared that the first furnace was started up, albeit briefly. Ira thought carbon monoxide in the quilters room might be a bad thing. The board is hopeful great things are to come, following the quilter's room with the art room and the main office. There is still a roof leak in a corner of the front facade, one that may not get more attention than a garbage can for catching drips until more time is available. The replacement planks for the stadium roof repair are able to be picked up at Hampton/Willamina Lumber most any time (Dennis shared that his trailer had just been borrowed that afternoon and he did not know for sure when it would return). It will be done as soon as possible. Dick noted that he had dug a long drainage channel/ditch for draining surface water from the south parking lot; it is hoped to be at least a temporary improvement.

Marian said there was no update on her contact with Melissa about insurance renewal for the campus. Dick raised the question whether or not it was better to approach coverage through individual events or to come at it by a blanket policy. That led to the question and consideration by the board that perhaps WVCC is trying to insure for too many things in one policy. The board will be mindful of this in pursuing insurance options.

Marian briefly revisited the financial statement relevant to the Wet Season Music series that she had addressed in her financial report. She noted that both November's income and attendance were down

from October levels. Dennis expressed his opinion that the November event was somewhat a disaster; Recca concurred. There were almost no local people attending, and very few of the group's followers as well. Jeri had done a terrific job of food preparation and service, and it was not utilized anywhere near the level for it to make sense. The board recognized the problem of having competing activities in town at the same time. Without coordinated planning, such conflicts can be expected but are clearly regrettable. Marian reported on a meeting with Jeri about broader planning and coordination for the Music Series. The range of topics included food, beverages, signs, and responsibilities. The board agreed that a meeting in August 2018 is a good step for planning for next year.

New Business:

The Chamber of Commerce is sponsoring the December 2 Wet Season Music event, linking it with the Christmas light parade. Reportedly, the High School choir will be entertaining at the campus following the parade and before the Parmeter sisters begin.

Marian shared her latest draft of the December newsletter, noting that she intended to send it out tonight. The board commented favorably about how festive it looked.

The recent discovery of remaining rolling chairs at the campus is being addressed. Fendall Hall apparently will take them as well as getting the earlier ones.

The timing of December board meetings was discussed; Dennis noting that he had a conflict with the Tuesday, December 12th meeting date. The board agreed to move both December meetings to Wednesday evenings, December 12th and the 27th. The Saturday campus work day will still be scheduled for December 16th.

Dick led discussion about planning for 2018 events and projects. Most of the major activities from previous years are expected to repeat, including Old School Music Festival, 4th of July activities, Harvest Fest and Art Tour, as well as the smaller scale events. New ideas were mentioned, including hosting a circus and a carnival. Mary Jane noted that a circus typically comes to Willamina every two years. 2018 planning will continue as an agenda item in the future. Dick also revisited the idea that WVCC is very much in need of an Executive Director and a grant writer, and it is time to be serious about acting upon those needs. He shared his opinion that some priority projects besides the kitchen are repairing the breezeways and removing the boiler chimney. Marian shared that she will continue to solicit more activities that can and will use the campus. Having heat available in more space will facilitate that likelihood. Dennis inquired about the possibility of a Willamina Senior Center being located at the campus; he learned they currently have another locale and are not likely to be interested.

Marian shared with the board that some WVCC renters are not being held to a level of accountability that we need. Beginning with the new year, we need to design a simple standard form for everyone that outlines what is required, and then hold folks to it. This will continue as an agenda item.

Dick reported interest had been expressed in rocks found in the former science room. Board consensus was to keep them for now until there has been time to examine them and plan for their eventual use.

Dick expressed an interest in planting trees on the campus, specifically in the narrow strip between the back side of the main building and the former wood shop. Dennis did not see that as a good idea; that "low-level" landscaping might be more appropriate there in case campus design changes occurred that could require removal of something like larger trees. Recca and Dennis fronted the argument here that

the board is not to get lost in the details; it is premature to be too site specific. Targeted planting of trees and landscaping in areas more likely to be outside impact zones was generally agreed by the board to be a good idea. When all or most service lines and avenues and the associated disturbances are in place and not a factor, then more substantial landscaping plans are a definite need and can be an enjoyable volunteer activity.

Dick shared more information about his estate planning and his intentions of property transfer in relation to the campus. He prepared a draft stating the same, and the board had general discussion about its language and consequences. This was very much preliminary and will be addressed again as an agenda item as developments occur.

In General Comment, Dennis gave the board a WVCC notebook formerly belonging to Connie that had been handed to him at her recent memorial service. As former board Chair of WVCC, it contained many of her early notes and document copies. Dennis had made a hurried review of them and noted that the documents were not signed originals. The board agreed to leave the notebook at the campus office, and as time permits, some organization of its contents can occur. Shannon shared her observations about 'after hours' use of the north end of the campus, noting foot traffic to and fro across the north parking lot to the athletic field and stadium areas. She thought it certain that it was not the kind of activity or behavior that the campus needed. The board agreed, and some kind of signage indicating "Closure" from dusk to dawn is certainly a first step to try to interrupt that traffic. Signage at the middle and south end would be equally appropriate. The board will see what sign language is available that might work best for us.

The meeting adjourned at 6:28 pm. The next board meeting is 4:00 pm Wednesday, December 13, 2017.

Dennis Werth
Secretary