

## **WVCC Board Minutes**

April 4, 2017 4:07 pm

**Present:** Dick, Charlyn, Dennis, Recca, Marian

The meeting was chaired by Dick. A printed agenda was available. The 3/21//2017 minutes were approved as presented. Marian shared a Profit/Loss record of the first three months of 2017, as well as an accounting of the Old School Music event. The profit from that event was a little over \$8400.

### **Old Business:**

General discussion of the August eclipse event focused on publicity of camping opportunities at WVCC. A community submission to Travel Salem about local eclipse activities is expected this coming Friday, and the campus needs to be part of that. Board discussion recognized space for at least 20 RVs and 50 tent spots at the campus, with general understanding that number could be considerably higher if a demand is demonstrated. Charlyn will continue working on the planning aspects in association with other community members, and the WVCC board will respond accordingly as planning progresses.

Dick has not yet received an accounting from Willamina City Hall of the formal complaint lodged against the campus tenant in the Vo Ag building. The board had suggested to Dick at the March 21 board meeting to wait until receiving official language before taking action with the tenant. Similarly, no new information has come to the board about zoning changes for the campus; the resignation of the city manager could well change the dynamics between the campus and the city. Dick proposed sending a letter to the City expressing WVCC anticipation of 'getting something for our money' (\$400 fee), and will prepare a draft for board review. The board wishes to demonstrate both encouragement for the process as well as the importance of timeliness.

Marian encouraged the board to consider options permitting WVCC to serve as a venue for spin cycle classes. Contact with Trina has shown that there is still an interest by her in leading classes at the campus if possible. Rooms 6 and 11 were mentioned as possibilities by the board; these are the Art Room and the kitchen 'annex', respectively, and either may well serve only as a temporary location. A proposed charge of 10% of receipts was discussed and seen as consistent with what others have been charged. The board authorized Marian to continue the conversation with Tina to see how this might develop.

Dennis shared more information on costs associated with allowing the baby grand piano in the auditorium to be more functional. Adjustable trucks for supporting it and allowing it to be moved about will cost a little over \$600, shipping included. The earlier quoted costs of installing a locking key board cover and attaching a humidity controlling unit to the under side of the instrument will amount to about another \$700. He proposed that WVCC pursue this combined action and fund it by using the recent First Federal Savings & Loan grant of \$305, a personal donation of an additional \$600, and the remaining balance of around \$400-\$500 to come from the campus general fund. The board agreed with the overall idea, and that the expenditure of the S & L grant for this purpose was reasonable and could benefit the campus by the demonstration of a specific application of the money. It is hoped that the quilting group will act upon an earlier pledge to make a cover for this piano, thereby saving WVCC from another expense. Dennis will contact Bob Ledden to move toward the completion of these alterations.

Brief discussion addressed a general comment from the last board meeting about a person with some level of interest in becoming a board member. Recca had been approached by a young lady, and the board's conclusion was that she should be encouraged to involve herself in some capacity as a volunteer and perhaps participate in a work day or two. Nothing is known about her background by the present board, and it was felt she could be well served having a better understanding about WVCC before any further action is taken.

### **New Business:**

Hagen-Hamilton refunded the campus \$2116.20 in unused insurance premium; this resulted from WVCC switching this year to another carrier.

The women's self-defense class was held in the campus gym last night (April 3) and attended by around 10 participants. It was reported by Marian to have been well received, and the instructor may wish to schedule something similar in the future.

Dick was able to acquire a good vacuum cleaner for the campus at a local store that might require a raffle system among at least some of the board to determine who gets to operate it.

Marian shared a hard copy draft of the April newsletter for review that is about to be circulated. The board was well pleased with her effort and gave their approval. There are now over 300 emails on the mailing list.

It was the consensus of the board to approve Marian's request to solicit a volunteer grant writer for the campus. The intent is to post this search in the Bulletin and in future newsletters.

The board was reminded by Dick again of the importance of getting Thank Yous sent to the various volunteers that were instrumental in the planning and execution of the recent Old School Music Event, as well as the Wet Season Music Series. Part of the problem is getting names of all the primary folks involved, but Marian and Recca will see that it gets done. The idea of a possible pizza party sponsored by WVCC was mentioned again, but no definite decision was made.

With the coming of spring, field and lawn maintenance becomes an issue again for the campus. Finding volunteers that have both time and some level of skill can be a problem, as well as being self-motivated. Dick also noted such things as grass growing out of control along fence lines when not sprayed, weeds, and grass removal. The fields have to be in a safe condition for public use certainly during the 4<sup>th</sup> of July and the Eclipse activities.

Dick also expressed some lament that there does not seem to be any group or organization looking to support outdoor soccer at the campus. WVCC cannot sponsor such activity and have it covered by the campus insurance policy.

Some discussion revolved around the benefit of having a fixed work board in the office that would serve the board and anyone else. The idea of covering up at least one of the office hall windows with such a fixture was generally agreed upon.

In General Comment, Dick reported that the two front lawn benches were reordered; the earlier order had unexplainably been cancelled. It is hoped that by mid-April, the order will have been processed and shipping will get them here at some point thereafter. He also raised the question of having

someone inventory video cassette of Willamina High School football games and transfer them to CDs. Interest has been expressed by campus users, particularly alumni members, in all things having to do with the campus when it served as the old high school. People are interested in seeing their old hall lockers, and some discussion examined the idea of somehow making them a functional part of WVCC. It was uncertain how that might impact or affect drug sniffing dog training, however.

Dick mentioned that some movement is happening with the engineer on plans for roof repair of the stadium. This will be revisited as an agenda item when more develops. Related to the stadium, he also brought to board attention a compliance instruction of the insurance inspector relating to stadium access. While the meaning or implications are somewhat unclear, paraphrasing his instruction states "Secure access to the grandstand . . . to minimize vandalism, damage and liability." That could well mean to barricade entrance to the openings to the seating when not in use; some clarity would be helpful. Installation of some lockable gates in the cyclone fencing might accomplish that directive.

The meeting adjourned at 6:30 pm. The next board meeting is scheduled for April 18.

Dennis Werth  
Secretary