

## **WVCC Board Minutes**

December 12, 2016 3:35 pm

**Present:** Dick, Charlyn, Dennis, Recca, Marian

The meeting was first chaired by Charlyn, then by Recca following her arrival, and then later, by Dick. A printed agenda was available. The 11/29/2016 minutes were approved as presented. Marian shared an end of month (Jan-Nov) Profit/Loss statement that had no changes from earlier in the month. She also provided a detailed monthly statement as well. The updated Balance Sheet had no substantive changes from the most recent record, other than the checking account sum was current. The agenda items were addressed in a varied ordering as respective board members arrived critical to specific discussions.

### **Old Business:**

The board agreed to subsidize \$50 (apiece) of the registration fee for the January 21<sup>st</sup> Stewardship Conference in Corvallis for attending board members. Members will need to reimburse WVCC the remaining \$70 each. Charlyn will take care of mailing in the registration. As before, Dick will attend as a representative of the Japanese School. The day's program consists of 3 sessions, with concurrent offerings in each session. WVCC board members will target as many different presentations as possible.

Considerable discussion reviewed the results of the recent insurance meeting Marian and Dick had with Hagan Hamilton representatives. New impressions were gained in the areas of understanding existing exclusions and limitations in the old policy, but the agent is reportedly looking for a quote from a new company that will cover all needs under one policy. Marian sent HH a recap email after the meeting restating objectives and intentions that should be a considerable help in moving toward a resolution in the campus coverage. Dick is still working with a Salem contact to schedule a meeting with the intent to get at least one other quote. This matter will continue as an agenda item as developments occur.

Zumba will continue as an activity at the campus under the direction of Tammy Gould. A donation jar will be tried as a means for contributions to the campus, and will be reviewed accordingly. More days might be added if desired.

No time was directed toward the Winter Music Event; Katie's presence is required for any meaningful discussion.

Planning is progressing for developing a campus event for the eclipse on Monday, August 21, 2017. Charlyn, Recca, and Marian have all agreed to represent WVCC on a committee to organize activities that will likely include overnight accommodations and available food. Local lodgings are reportedly already booked for the date. The eclipse is mid-morning, so people would be expected well in advance.

The donated piano is placed in the auditorium, and has a bench with it. It reportedly is in need of tuning. The move and placement cost \$300, as was projected.

Discussion of future uses of the Art Room (Room 6) focused on the need to have secure, lockable storage space in the room for the benefit of different users. The Art Conspiracy board is having a board meeting in the near future and will get back to WVCC to clarify any ideas and plans that they have.

Marian will look into the potential of individual artists having an interest in using the space and what their needs might be. Maximizing use of this room will be a continuing agenda item as information is developed.

### **New Business:**

A draft of a WVCC newsletter prepared by Marian was reviewed and discussed. The intent would be to offer this outreach effort once a month, and be circulated as both an email and limited hard copies. The consensus of the board was that this is an excellent idea and much appreciation was directed to Marian for her effort. Including "Newsletter" as an agenda item every meeting would facilitate developing content for inclusion; the plan is to start this in January.

In discussing the upcoming December 17 campus work day, Charlyn noted that past-used Thrivent cards are used up. They have been a major source of funding the noon eats and refreshments. Charlyn is signing up for a card herself, rather than just relying upon donated cards of others. A work list is prepared; Dick is still working on the master campus project list. Marian is trying to get a response from the Music and Drama folks to attend and help identify and consolidate their property in a centralized location.

Limited discussion was spent on reviewing the WVCC zone change strategy. A \$400 'pre-application' fee is required, and a lot of paperwork will need to be assembled to present before the city as this process begins. The idea now is that mid to late January will be planned for. Dick would like to draw upon the experience of other locations where similar mixed-use zones have been successfully incorporated into city planning ordinances. At least one special work session outside a regularly scheduled board meeting will likely be required to prepare the application.

Dick led a review of listing campus goals and priorities of WVCC board members. He had requested that each of the members consolidate their ideas into three categories, and as one might expect, considerable overlap appeared. Broadly speaking, priorities included building improvements (getting space ready for use), having people use that space, having better organization, developing personnel (everything from more volunteers, an executive director, volunteer coordinator, grant writing, more board members, etc), to continued development of our identity (any possible name change). These ideas were viewed as a broad platform for moving forward, and obviously were not considered mutually exclusive nor expanded into specificity at the time of this brief discussion.

Marian shared a draft framework for the position of Executive Director for board review. Her work was quite thorough, and Dennis noted that certainly, if a volunteer candidate was sought, the requirements would likely need to be thought of as guidelines, that only a highly paid professional could possibly meet them. This was readily recognized by all; the draft is a well-stated starting point. Marian will see what she can do to float the idea and see if anyone is out there looking for campus volunteer involvement.

Dave Buswell extended an invitation to WVCC to sign up for an online forum for Innovate Willamina called Slack. The intent would be for the campus to be aware of what might be in the works and how it might involve or relate to WVCC. Marian and Charlyn and Dick indicated that they would be signing up.

Marian also reported that she had 'whittled'/revised WVCC policies and procedures down to a workable number, that they needed to be reviewed and restated and made official with board acceptance. The

existing record has some deficiencies and gaps and needs to be updated. She proposed that an approach of addressing one at a time as an agenda item be used so as to not become overwhelmed. The board agreed, and future agendas will reflect this strategy. Conflict of Interest was suggested as a possible starting point.

In General Comment, Marian used the exclamation, “Glorious” to describe the new WVCC calendar. She can shuffle events and dates that get postponed or cancelled and not have to confront a nightmare. Dennis asked about progress toward contacting the winner of the raffle quilt. With no telephone number on the ticket and an out-of-area winner, it has been difficult. No one is giving up yet, and we may be getting closer to reaching her.

With the holidays imminent, discussion focused on what to do about scheduling the next board meeting. It was decided to skip December 27 and meet again on January 10, an hour earlier at 3:00 pm. Meeting during an “off” week does not accommodate Marian's work schedule. If an issue comes up, an effort can be made to try to address it via email contacts.

The meeting adjourned at 6:05 pm.

Dennis Werth  
Secretary