

## **WVCC Board Minutes**

November 16, 2016 4:02 pm

**Present:** Dick, Charlyn, Dennis, Recca, Marian

**Guest:** Matt Huegli

Because of the guest, the agenda was added to and adjusted to accommodate his appearance.

Matt gave a summary of the recent Halloween event from his perspective, as well as offering ideas of moving forward with it in coming years should the WVCC board agree. He outlined some changes that he thought might improve it, including limiting it to a two hour activity and scheduling it over two nights. One night would be the weekend before Halloween and the second would be Halloween eve itself. His opinion was an associated dance would be scheduled for only the weekend night. Because of the physical demands upon his volunteers of shrieking and howling, it would be a bonus to have more of them as well. If the upper campus classrooms were available and could be used, that would permit more preparation time for his group. The consensus of the board was to encourage him to plan for the event again next year.

The board returned to the regular agenda at 4:25 pm.

The meeting was chaired by Dick. A printed agenda was available. The board meeting was postponed one day from its November 15 scheduled date to accommodate the return of Dennis from California. The 11/01/2016 minutes were approved as presented. Charlyn reported having received the \$1000 grant money check from 1<sup>st</sup> Federal Savings & Loan. Dick noted that Paay School LLC has paid the Yamhill and Polk County property taxes. No financial statements were available.

### **Old Business:**

Reports are that there was no interest on the part of the artists that participated in the recent Art Tour for linkage or combining with the campus Harvest Festival. The result is that the timing and structure of next year's events will remain basically unchanged.

There was little to report on development of campus work lists or plans. It was noted however that one strategy might be to group work projects by area or zones within the broader structure, as well as listing by short term, longer term, etc. Dick and Marian will continue to work toward formalizing some sort of list.

Recca shared a copy of a 2016-2017 Wet Season Music Series budget. It projected a slight benefit of return over investment for the campus (not considering building overhead expenses). Discussion touched upon ideas of whether alcohol sales might be "paying off", returning more than it is costing, as well as advertising outreach and its impact. The Series will be tracked more closely this year to permit better scrutiny and evaluation.

Rental policies/applications are reported to be largely in final form. There remained a little conflicting or unclear language, but that is being addressed.

Dick shared some comments about the progress of the Innovate Willamina project. Dave Buswell has received some well-deserved praise for his efforts in supporting and marketing the program. Reportedly, excavation for burying fiber optic lines will commence beginning next year. There is an interest in using the north parking lot of the campus for a staging area, a place for equipment and materials to be stockpiled and parked. The consensus of the board was to approve this idea, contingent upon receipt of a hold harmless note from the company. There remains a question of how WVCC might fit into the picture of a long term base or activity center for the program.

Recca had some updates on information related to siting a ceramic studio at the campus. Stella Schaeffer's father Dave visited the locker room and was not favorably impressed with its readiness. The boiler room has not yet been visited by board members to possibly place it into serious consideration. Recca did visit with Bill Boyson during the recent Art Tour to assess his knowledge of the ceramic studio plan and his name being mentioned as a possible mentor to the program. He apparently was cautiously non-committal, so more attention will be required to see how this planning moves forward.

Recca reported on conversation with Katie Vinson regarding the Winter Music Event/Hoot. Katie is looking toward a late March 2017 date. Parallel inquiry is underway on people numbers, camping needs, food requirements, etc. As these details become more clarified, planning will become more directed.

The Halloween discussion was reported on earlier in the minutes.

#### **New Business:**

Charlyn shared with the board that the Zumba leader at the campus is leaving and there is a possibility of the activity being continued under the leadership of her sister. This will require a different billing strategy if the sister assumes the role, and the details have to be worked out. The board agreed that perhaps a "donation jar" might possibly work, much like what has been used by the soccer users of the gym. The board also supported the idea that an alternative Zumba leader be sought if the sister arrangement did not work out.

In matters related to campus fire insurance, Dick reported having a recent fire inspection visit and that it generally went okay. "Minor" items or issues like more smoke detectors and Exit signs were identified as needing to be addressed. The campus has a \$ 1 million policy. Dick noted that currently the property is under five different insurance policies, and it is not a good place to be; it is impossible to be certain what is or is not covered, and the exclusions are extremely limiting. He and Marian are going "shopping" to try to get a successful bundling into one company/one policy, and Dick had copies of an aerial photo of the campus property that might help facilitate discussions toward that end. It was also agreed by the board that the Coastal Hills Quilters be given approval to start offering classes under whatever protection existing insurance plans offer.

Marian clarified a couple of details regarding the development of the WVCC web site. She is planning that the calendar be "live", changeable without total disruption.

The Saturday work day is this week; work lists already exist. Dennis noted that he would miss at least the first half of the day because of a forestry field trip. Christmas decorations are already in place, including a donated artificial Christmas tree in the auditorium. The Wet Season music event will be the same evening, so getting that set up with furniture and sound and lighting will be part of the work list.

Dick reported that he had procured a bunch of kitchen hardware from the Newberg Izzy's that needed to be stored away, including a range hood.

During General Comment, favorable remarks were made about the appearance of carpet squares being placed in the lower hallway leading to the stairs. Dick and his helper Jim were responsible for this improvement. Reportedly, the recent Oregon State Police Active Shooter training at the campus went okay. Recca submitted this to the Bulletin. It still remains a challenge getting some kind of recognition for the campus serving this kind of community service. Dennis made the observation that Dick looked like his physical health had improved. Dick noted that it had.

The next board meeting is scheduled for November 29, 2016. The meeting adjourned at 6:20 pm.

Dennis Werth  
Secretary