

## **WVCC Board Minutes**

May 31, 2016 4:12 pm

**Present:** Dick, Dennis, Recca. Marian joined the meeting at 5:35

**Guests:** Dave Buswell, Doug Parmeter.

The meeting was chaired by Dick. Charlyn had to leave prior to the beginning of the meeting due to the development of a health issue. The 5/17/2016 minutes were approved as presented. The printed agenda was altered to accommodate the presence of guests.

Doug shared a fund raising proposal with the board. He has been salvaging shelving materials from the upper campus former Home Economics room and was considering making Adirondack chair kits to be marketed and sold in Portland perhaps in August or September to benefit WVCC. He supposed that it would be necessary to make 10 – 12 kits at a time to make it feasible, which would require a corresponding amount of material. The salvaged material he currently had was enough for maybe 3 kits, more or less. It was the consensus of the board that it was premature to decide what additional shelving was surplus and what was not. Perhaps more would be known by the next board meeting.

Dave was present to share materials that Charlyn had left with him prior to her departure. This included some donation information and bills and thank yous from both the West Valley Music and Drama group and the Coastal Hills Quilters.

### **Old Business:**

After Marian's arrival, it was determined that the signed Memorandum of Understanding (MOU) with the Coastal Hills Quilters was dated May 6, 2016. Two copies were generated, but neither is in the possession of the secretary.

The campus liability insurance policy is still undecided. Hagan Hamilton is not offering to provide a copy of policy exclusions until a plan has been purchased. Dick indicated he would create a 'bid package' to distribute and see what might become available.

There is nothing new to report on the storm damage repairs of the stadium. The engineer is working on finalizing the replacement pole specifications before further action can be taken. A permitting process is also required.

The West Valley Community Campus Annual Meeting is scheduled for today at 6:00 pm in Room 6 at the campus. The regular board meeting will resume following the Annual Meeting if needed.

Recca is still working on coordinating a volunteer work force for the 4<sup>th</sup> of July campus events, trying to get commitments. Kiwanis insurance coverage of activities will be specific to certain campus located events, such as the breakfast and car show. There is not a general coverage for the day. A focus is still on possible activities at the campus after the parade, when people might generally drift that direction looking for involvement before the evening fireworks display. More discussion will tighten up the options at the next two board meetings.

There is nothing new to report on the lady with an interest in equine therapy held at the campus, and this will no longer be an agenda item until or unless something more is heard from her.

Marian shared that she needed to submit job specific price quotes on campus improvement projects (gas lines, furnaces) as part of the grant application to First Federal Savings & Loan. Dick and Recca will cooperate on that with her so hopefully the application can be submitted before the deadline of June 30.

Brief review of the recent campus work day summarized it as a 'short' day, with some things getting largely done. Much of the accumulated scrap metal from building modifications was loaded up and hauled away, but there will be more. The next one is tentatively scheduled for June 18, but does coincide with Sheridan Day weekend events.

### **New Business:**

(During the latter part of New Business, this board meeting temporarily adjourned for the Annual Meeting and then reconvened for its conclusion).

No formal action or decisions were considered on a WVCC Lending Policy. This idea was introduced at the last board meeting, but carried over as a new business item because little action was taken then. It will likely reappear again on the agenda after the planning and preparation for the July 4<sup>th</sup> campus events. It was noted that borrowed tables were returned satisfactorily; that the school district did not follow up with use of risers like originally indicated. The idea of renting property out with corresponding security deposits, as opposed to loaning, was very briefly mentioned but not assigned any merit one way or another. Dick did note that he had moved the three movable bleachers from the far side of the athletic field to the paved parking space at the north end of the campus. The school district has yet to come pick them up. Their retrieval and removal is not a loan but part of Dick's agreement with settling ownership issues with the school district.

There was considerable discussion about the recent visitation to the theater/art parts of the campus that was more or less organized by Monica Seitzol-Phillips. The two guests she had with her were representatives from the Collins and Miller Foundations, respectively. It was uncertain what the outcome might be, but it appeared to have been a largely positive experience and minimally served as a becoming acquainted opportunity. This occurred during the May campus work day, so much of the board was on hand at one time or another.

Little was known about past or future use of the athletic field by different parties that might have some degree of interest. The Christian Church presumably acted upon their request that was considered at the last board meeting, but Little League is still doubtful at best.

There is nothing new to report on rental of campus space. This is in reference to the wood shop, or some part of it, as well as some of the storage bays. Developments are expected in this area and will be an agenda topic at future board meetings.

There has been no definitive feedback from the West Valley Music and Drama group in reference to the MOU draft. Dennis has received word from both Dave and Christine that they did receive it and will be reviewing it. Discussion did focus on the fact that WVMD is actively seeking to move forward with submitting grant applications, and these grant requests could well be directed to the same entities that the campus will be seeking support from. Competing or conflicting grant requests is not

acceptable, and language that addresses that is included in the draft MOU. It was also noted that the campus needs someone to represent it with discussions or input with WVMD about their group's interest in moving forward on acquiring new sound equipment. It was hoped that Eric and Bill might be in position to fill this role for the campus.

In General Comment, Marian expressed her hopes to begin her move into campus office space. This was discussed some months ago, and will be updated as time progresses. There was also discussion about the need for some kind of strategy for collecting the cut grass on the athletic fields to eliminate the act of repeatedly mowing the same grass over and over. This too will be updated at the next board meeting.

Since this board meeting reconvened after the conclusion of the WVCC Annual Meeting, the new officers for June 1, 2016 to June 1, 2017 can be recorded here. Chair is Dick, Vice-Chair is Recca, Treasurer is Charlyn, and Secretary is Dennis. Marian is WVCC bookkeeper.

The next board meeting is scheduled for June 14, 2016. The meeting adjourned at 7:10 pm.

Dennis Werth  
Secretary