

## **WVCC Board Minutes**

March 22, 2016 4:10 pm

**Present:** Dick, Dennis, Marian

The meeting was chaired by Dick. A printed agenda was available. The 3/08/2016 minutes were approved as presented. It was noted that Charlyn had sent an email that she would be unable to attend, and Recca reportedly was in Portland.

Marian shared a year-to-date (March 22) Balance Sheet, noting that the accumulative shortfall was now \$1117.17. The current checking account balance is \$17,734.

### **Old Business:**

The status of the Coastal Hills Quilters is somewhat uncertain; little new information is available. Dick shared that he had told Cris Darr at the recent work day that rent would not be payable until they moved in. Dennis had talked with her that day about the varied colored floor tile that the campus had available for room flooring, and Cris had remarked that the many colors would fit a quilting motif. Dick's purchase costs for the tile averaged about \$10 a box; but whether or not this cost will be passed on to their group is yet undecided. The room keys have not been stamped yet, and so not yet given to them. It is unknown what they have secured, if anything, for additional insurance coverage. Their efforts during the work day got walls washed and surfaces masked in preparation for painting.

Dave Buswell is trying to match stage curtain fabric color with the existing scheme, but was wanting input for alternative ideas in the event he would be unsuccessful. He was encouraged to do the best he can, and if required, can come back to the board to explore options.

After the pressures of tax time have passed, Marian is hoping to direct some attention to small grant writing efforts. She is acquainted with someone that may help the campus in this capacity; the Ford Family Foundation was also recognized as a good place to start.

The storm damage settlement is still unresolved. The adjuster has only acted upon pictures of it; the cost estimate of repairs was higher than expected. Another contractor may be required or encouraged to view the damage and submit a bid. The lengthy process is likely to cause sunrise services for Easter to be relocated this year because of personal risk for seating in the stadium.

The \$ 250 Thrivent money has been approved for food expenditures for campus work days.

4<sup>th</sup> of July preparations are on-going but very much in the preliminary stage. Marian has secured coffee donation for the campus. It is assumed that the Kiwanis breakfast is on the schedule, with hopefully more cooking and serving support this year from the campus for the second half. There is uncertainty about the likelihood of a timber carnival, as well as where it might be located. With the campus finally assuming ownership rights to all areas of the athletic fields this year, it could more readily serve as a venue for such an event. Board members will make efforts to be in contact and communicate with the city in their planning and finding areas of cooperation. Dick encouraged the board to consider new ideas for raising funds and engaging people at the campus during the 4<sup>th</sup> of July holiday with possible events such as a carnival and perhaps some kind of raffle. With a commercial kitchen available at the campus sometime in the future, other possibilities will present themselves.

## **New Business:**

In answer to Charlyn's emailed query about a possible role for WVCC as a Red Cross evacuation and/or distribution center, it was agreed that the campus would certainly be interested in future discussions and planning. The board will see what the outcome of this association might be and respond accordingly.

A review of the recent campus work day shared the opinion that a lot of work was accomplished by a relatively few number of people. As noted earlier, folks from the quilters group did their part in working toward preparing their designated room for occupancy. More volunteers are certainly needed; perhaps some highly visible posters down town might yield more participants. Dick reported a visible graffiti problem at the campus now, with evidence in both the band room and a restroom. It seems plausible that a younger user group now using the building as part of the upcoming WVMD theatrical production might have some accountability for the problem, but that is only speculation. Dennis said that he would email Dave Buswell to see if Dave could help the board by spreading the word to the drama group's constituents and Dick said he would talk to Dave as well. Other user groups or events that bring in a younger population need to be alerted to the problem as well.

There is no new development with the campus involvement with the Artplace America program. As more information has become available, it is apparent that campus participation will be dependent upon specialized volunteer interest. WVCC board members do not have the time to pursue this kind of an art connection. Joyce Parmeter, or perhaps someone with similar talents and abilities, might be the kind of person to contact for idea development if anything is to come of it. The program seems to be focused upon little grants for little projects, but largely dependent upon WVCC initiative.

Director and Officer Insurance is subject to renewal in April, and Dick has been trying to get other company bids for board consideration. Currently, Hagan Hamilton is our carrier. Information may be in hand for consideration and action at the next board meeting.

Dick shared that he is working on preparing a "work" list of repair and maintenance projects for and at the campus. Some of them are remedial and some are obviously not, with a total of perhaps 30+. Things are getting done or being worked on, but listing projects and promoting them might aid in getting interested volunteers and promoting 'ownership' and enthusiasm.

There remains some uncertainty about the fast-approaching FFA event at the campus; who has insurance coverage? What is the scope of their planned event? And Dick highlighted the need for cleanup accountability. There is one more board meeting before it is scheduled, but only immediately before. Because of the late date, any fine tuning of the procedural details as they are relevant to the campus will largely have to be done via email.

In General Comment, summary ideas and comments were generally shared. There are enough floor tile to take care of the room to be used by the quilting group, but the varied colors will yield an interesting mosaic. Dick is getting to the point of needing to purchase plumbing fixtures. He is also going to apply for removal of asbestos floor tile; if they lift, they get lifted. If they don't, they get covered up. An idea is to use the County Commissioner's grant to purchase gas line and associated connections and fittings.

More extensive discussion focused on the need to develop and maintain some form of evaluation of campus programs and events. Measurement of success (or failure) is key to developing and designing

future programs and offerings. It was suggested that the 4<sup>th</sup> of July activities might be a good place to formally get started on gathering data and creating a record. What gets measured to determine success or failure? Recording numbers of participants, any verbal feedback, money raised or expensed, hours involved, all can be part of this effort. The Wet Season Music Series is clearly another distinct and definable activity that can be evaluated. Dick shared that his sole focus at the recent nonprofit training session in Corvallis was on this subject. Some form of template perhaps can be developed to at least get this process started.

Dick also reported that he is buying room furnaces now.

The next board meeting is scheduled for April 5, 2016. The meeting adjourned at 6:24 pm.

Dennis Werth  
Secretary