

WVCC Board Minutes

March 8, 2016 4:00 pm

Present: Dick, Charlyn, Dennis, Recca, Marian

Guest: Dave Buswell

The meeting was chaired by Dick. A printed agenda was available. The 2/23/2016 minutes were approved as presented.

Dick reported finding \$18 in cash on the entry table by the auditorium. It was assumed by the board that the bill denominations and the location of their placement suggested rental money from the Zumba group. Marian shared a February Profit/Loss Statement with the board, also reporting another consecutive monthly net loss (February -\$317.63). The bank account balance is approximately \$18,000.

Old Business:

The agenda was adjusted to accommodate Dave and a discussion of West Valley Music and Drama's (WVMD) idea of investing Pat Buswell memorial funds in the acquisition of stage curtains. Dave shared that there is the possibility of having federal prison workers do the sewing of the curtains; fabric and/or additional materials would have to be purchased. He had secured a bid of approximately \$3500, but suggested that a lower cost would obviously be of interest to everyone. A burgundy color to approximate the existing color scheme was recognized as desirable, as well as the need for fire retardant fabric. The board agreed that the \$1160 memorial fund was available for WVMD to pursue the project. Dave did a quick stage inspection to report the presence of at least some of the hardware for the closing and opening of the curtains. Progress of this project will be a continued agenda item.

Charlyn reported that the Coastal Hills quilting group had gotten some information about securing liability insurance. Their quote was for a \$100 premium with a \$1000 deductible for a policy that would cover their proposed 52 Friday class days in a calendar year. There was a reported feeling of disappointment on their part in this quote, and them having a sense of needing to find an alternative classroom site. Discussion by the board came to a consensus that the group would be encouraged to buy this policy and in return, WVCC could carry the broader liability coverage for them on the campus policy. The quilting group would also be encouraged to require a signed waiver/release from all of their participants to at least suggest minimizing risk. The board agreed that they would still very much like to help the quilters successfully move to the campus.

There were no new developments in planning for or designing a campus dropbox for the office. This will be revisited as soon as possible.

Charlyn shared details of her renewed discussions with Joy Koenig, a professional grant writer. She also brought copies of two of Joy's recent grant applications for review, and the board recognized that her services were realistically beyond the present reach of WVCC. Joy's fee structure suggests that 20% of the value of the grant is what can be expected as her fee, and that sum is payable in advance. She did tell Charlyn that she could perhaps direct the campus to other grant writers that might serve our needs, given our limited resources. Discussion revisited the idea that some of our top priorities for funds remain completing a kitchen, roof repairs, and hiring an executive director. For the present, the board will continue to pursue seeking funds or grants from any and all sources that we are aware of.

Dick and Marian shared ideas about assigning a mutually acceptable value to the rental of office space by her within the campus office complex. The approximate square footage of the room she is considering is about 144 sq. ft., and a realistic starting point for monthly rent was set at \$1/sq. ft. There will likely be some number of weekly hours directed toward "office hours" as part of the rental agreement as well. It was recognized by all that the present condition of the desired space is hardly 'user ready', and it is a considerable distance from being regarded as market-ready office space. A possible move-in date would be in May. Dick reported that Mary Jane Hollinger might be able to volunteer some office hours as well. Development of volunteers/hours/ and scheduling will be a future agenda item.

New Business:

The idea of the campus serving as a venue for a start-up tap dance class appears to be off the table. Details were never fully presented to the board, but it appears the idea was linked to the West Valley Music and Drama group. The presence of lead-based paint within the campus virtually prohibits any activity that causes prolonged exposure to youth. This is an obvious deterrent to any number of long-term potential users of the facility.

Details seem to be in place for the season's final upcoming Wet Season music event scheduled for March 12. The series is planned to be started up again later in the year, but Jeri St Onge will visit with the board about that at a later date. Preliminary sharing of ideas suggests that the events will be paired with some kind of food service offering.

There has been no repeated spamming of the web site beyond an earlier incident, so the hope is that there is no more problem.

Charlyn reported that the campus is going to benefit from the sharing of a Thrivent grant by Gary Brooks. He has \$250 he is going to contribute toward campus work day lunch costs, if that can qualify as an acceptable expenditure.

More information should be forthcoming on the idea of the campus potentially serving as a high speed internet center. Dayton served as a Makethon center, a program where a think tank environment is established, where innovation/invention is encouraged. An April 30 meeting is scheduled; details will evolve whether or not the campus is a viable location.

Discussion explored the idea of the campus having some role in the Artplace America program. Dick met with representatives, and some small funding sources are likely available. Some examples are what might be described as 'street' art, or graffiti art. Dennis made the observation about the similarity with railroad boxcar art, or highway underpasses. It was a question of whether the board wanted the outside of the campus to look like that, or the inside. Marian and Dennis suggested and the rest of the board agreed it was a good idea to pursue it and see what might come of it.

Dick asked the board to consider applying as a nonprofit buyer to enable purchases of state surplus items. The board agreed it was a sensible thing to do, and directed Dick to pursue the matter.

Initial planning and discussion of July 4th activities was briefly reviewed. How much of what was done last year will be the same this year? A Kiwanis breakfast is supposed, but will the campus and FFA students assume a role as well? Will Fendall Hall be interested in a bake sale this year? The vendor list from last year needs to be reviewed for repeating interested parties. Recca will find her file of the

flyer and get a Bulletin article ready to go. Marian will get some sign up sheets for volunteers ready at a suitable time. Dick will have some communication with the city committee in an effort for coordination and elimination of misunderstanding. Dennis is going to make every effort to actually be here and help during the day for the first time in several years.

A range of topics was briefly discussed in General Comment. Dick reported that some of the boiler room “stuff” was on Craig's List, but if that wasn't successful, hopefully Clyde Dawkins would be willing to scrap it. He also reminded the board that the campus Directors and Officers insurance was due to be renewed in April, and that he was hoping to get quotes raising the coverage from \$500,000 to \$1 million. This will be an agenda item at the next board meeting.

Dennis inquired about the progress of the insurance settlement for the storm damage to the bleacher roof. Dick said adjuster/contractor conversation and repair is progressing, that \$35,000 is a damage estimate. Dick's plumbing repairs have progressed to the point of some covering up, but there has been no pressure testing yet. There have to be some decisions made on floor treatment in the upper campus restrooms. The board agreed that repairs and improvements need to be completed in a manner that hopefully does not require reentry into floors and walls.

The next board meeting is scheduled for March 22, 2016. The meeting adjourned at 6:30 pm.

Dennis Werth
Secretary