

WVCC Board Minutes

January 26, 2016 4:05 pm

Present: Dick, Charlyn, Dennis, Recca, Marian

The meeting was chaired by Dick. A printed agenda was available. The 1/12/2016 meeting notes were not presented as formal minutes, and therefore no action was taken.

As a financial report, Marian reviewed her shared Profit/Loss and Balance Sheet pages. She also had a January end-of-month (Jan. 1-26) summary for examination. Dick observed that the campus experienced a net operating loss for the month to date, but it was recognized that not all income has been reported, principally several months of soccer payments. There may be some unreported expenses as well. A 2016 Budget Expense analysis prepared by Marian showing a perceived shortfall for the coming year was not reviewed at this meeting.

Old Business:

Dick reported that bundling the campus insurance policies through Hagan Hamilton might still be possible; some resolution is expected by Thursday or Friday of this week. A follow-up report will be an agenda item at the next WVCC board meeting.

Marian shared that her husband Eric is still on hold for working with the campus web site. Making improvements and transitioning is moving slowly, and progress will be more apparent in the coming weeks and months. Part of the effort requires adopting different templates and programs.

Charlyn has gotten the MOU draft to Pam Hylton of the Coastal Hills Quilters, and it turn on to Cris Darr. No response has come back to WVCC yet, but their group has suffered some unexpected and unfortunate personal difficulties. When feedback is received, this will also appear again on the agenda.

Dick told the board that communication with Willamina School District has moved to more formal, legal channels regarding closing the sales agreement between Paay School LLC and the district. In conversation and tentative agreement, Dick has "won some/lost some" in the unresolved matters. How the wood shop status gets resolved yet remains uncertain. He is hopeful that matters can be concluded by or near the January 28 date. A more detailed discussion and summary will result from it appearing as an agenda item at a future board meeting.

A brief and informal sharing of information among board members suggested that WVCC can account for enough submitted ballots to be included on the First Federal Savings & Loan list of county nonprofits eligible to receive a share of their grant money. Marian had notified the Bulletin of our hopes that community members might consider writing in WVCC as a possible recipient. We need to follow up with a later Bulletin alert expressing appreciation for community support, whether or not we meet the threshold for grant consideration.

A lengthy discussion ensued regarding the manner and how much to charge for use of campus facilities by groups who are repeat users. In view of the financial situation of WVCC, this is a serious and necessary matter to resolve. Users such as Zumba, Yoga, and now Jenna Lee with her newly starting massage opportunity, all are going to have to contribute to campus financial well-being. Other users with somewhat different circumstances were discussed as well, but for now, the focus was to address

those with commonalities. It was decided by consensus that the board would require for payment 10% of gross receipts, payable on the honor system. This strategy would be reviewed in a year's time to assess its workability. To fully implement this system will require some formal paperwork that was not developed or adopted at this meeting, but the process can be started. Future payments by campus users such as the Music and Drama group might best be served by implementing a memorandum of understanding that can be crafted for unique situations, but that will be addressed sometime in the future.

Everything appears on schedule for the February 13 music series event and chili feed fundraiser. There will be another WVCC board meeting prior to the event for final review. Earlier uncertainty about serving alcohol is now a moot point; there will be none. Additional insurance requirements have been met by Kiwanis sponsorship.

New Business:

An extended period of time was spent in board member review and summary of the training sessions attended last week in Corvallis. The four attending members (Dick, Charlyn, Recca, and Marian) individually gave accounts of highlights and impressions. Little overlap occurred in the sessions attended, and the selected choices reflected the interests and skill sets of the respective members. As in previous years, it is the intent that attendees return with ideas and strategies to motivate the represented nonprofit organization. The goal or task at hand now is to implement as closely as possible what was learned.

Planning for a work day on Saturday, February 20, is in progress. Marian will contact the Bulletin for publicity of this event. Dick shared that he had a list of work projects in mind, and this will be reviewed at the next board meeting.

Discussion reviewed the merits of renting campus space to for-profit groups or entities like the Kangen Water Distributor request. Anything that contributes toward an income stream is worthy of attention. At the time of the meeting, it was not known if there was still an active interest on their part, but board consensus was to keep communication open.

The February use of campus space by the Yamhill County Emergency Preparedness group will not be charged for. It is scheduled for two Thursdays, and will be addressed again at the next WVCC board meeting.

Archery use of the athletic field(s) did occur; no complaints or reports of injuries was received.

Ideas were shared by Recca for expanded activities/use of campus space. Specifically mentioned were possible game nights and musical jam sessions. No action was taken by the board, but the ideas were well received and will be revisited as interest appears.

During General Comment, board members shared a number of issues and events that are on the horizon. Dick reported that more casino carpet and/or materials might be available. He had also started pursuit of water right acquisition for the campus athletic fields by contacting the Mendenhall family. More inquiry is required in this matter. New campus room keys have been made, and are ready to be stamped. Tony from past Little League association with the campus has been removed or replaced from that organization, but he may be interested in other athletic use. Dennis asked about the progress of development of a campus letterhead, and Dick said that it was available and he would email

it to board members. There was some discussion about a survey or evaluation effort of campus programs and events. No action was taken; this will be an agenda item at future meetings. Another future agenda item will be revisiting and reviewing WVCC policies. Dennis reminded the members that the board will be scheduling the required annual meeting in the next month or so. Marian shared that sometime in the future, she may be interested in the possibility of moving her business office to the campus.

The next board meeting is scheduled for February 9, 2016. The meeting adjourned at 6:10 pm.

Dennis Werth
Acting Secretary